



## Privacy Policy

Elada Institute and Education Institute ("us," "we," or "our") is committed to safeguarding the privacy of individuals who visit our website [website URL] and use our educational services (collectively referred to as the "Service"). This Privacy Policy outlines our practices regarding the collection, use, and disclosure of personal information.

By using our Service, you consent to the data practices described in this statement. Please take the time to review this Privacy Policy to understand how we handle your personal information.

### Information We Collect

#### Personal Information

When you engage with our Service, we may collect personal information that you voluntarily provide, including but not limited to:

**Contact Information:** Your name, email address, phone number, and mailing address.

**Educational Information:** Details related to your enrollment, courses, academic progress, and other educational activities.

#### Usage Data

We may also collect non-personal information automatically when you interact with our Service. This may include:

**Log Data:** Information about your device, browser type, IP address, and the pages you visit on our website.

**Cookies:** We use cookies to enhance your experience and collect information about your preferences.

### How We Use Your Information

We use the collected information for various purposes, including but not limited to:

#### Providing and maintaining the Service

Personalizing your experience on our website

Administering enrollments and educational services

Communicating with you, including responding to inquiries and providing updates

#### Information Sharing and Disclosure

We do not sell, trade, or otherwise transfer your personal information to third parties without your consent, except as described in this Privacy Policy. Your information may be shared with:

**Service Providers:** We may engage third-party service providers to assist with various aspects of the Service, such as IT support, payment processing, and analytics.



Legal Compliance: We may disclose your information to comply with applicable laws, regulations, or legal processes.

#### Security

We prioritize the security of your personal information and implement measures to protect against unauthorized access, alteration, disclosure, or destruction.

#### Your Choices

You have the right to:

Access: Request access to the personal information we hold about you.

Correction: Request corrections to your personal information.

Deletion: Request the deletion of your personal information.

To exercise these rights or if you have any questions about our Privacy Policy, please contact us at [contact email or form].

#### Changes to This Privacy Policy

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page.

#### Contact Us

If you have any questions or concerns about this Privacy Policy, please contact us at [info@eladainstitute.com](mailto:info@eladainstitute.com)

